

## BOARD OF EQUALIZATION CITY OF ROANOKE, VIRGINIA

The Board of Equalization has been appointed for the purpose of securing uniformity as far as practical in real estate assessments in the City of Roanoke so that the burden of real estate taxation shall rest equally upon all property owners. Property owners are invited to meet with the members of the Equalization Board when they inspect the property.

Please complete the following application and return to the Board of Equalization, Room 250, Municipal Building, 215 Church Avenue, S.W., Roanoke, Virginia 24011.

\_\_\_\_\_  
Name of Owner \_\_\_\_\_ Tax Map Number \_\_\_\_\_

\_\_\_\_\_  
Address of Property \_\_\_\_\_

Proposed Assessment: Land \$ \_\_\_\_\_ Buildings \$ \_\_\_\_\_ Total \$ \_\_\_\_\_

Have you checked this property description with the Assessor's Office? Yes \_\_\_\_\_ No \_\_\_\_\_

Give below the reasons you think your property is out of proportion to other properties in the area. Please state specific facts. (If space is insufficient, please continue on the back of this form).

I request the assessments be equalized as follows:

Land from \$ \_\_\_\_\_ to \$ \_\_\_\_\_ Increase/Decrease \_\_\_\_\_

Buildings from \$ \_\_\_\_\_ to \$ \_\_\_\_\_ Increase/Decrease \_\_\_\_\_

Total from \$ \_\_\_\_\_ to \$ \_\_\_\_\_ Increase/Decrease \_\_\_\_\_

Please call me at \_\_\_\_\_ (home) or \_\_\_\_\_ (business) to make an appointment with the Board concerning the above property.

Date \_\_\_\_\_

\_\_\_\_\_  
Signature of Owner or Agent

\_\_\_\_\_  
Address of Owner or Agent

\_\_\_\_\_  
Affirm \_\_\_\_\_

\_\_\_\_\_  
Decrease \_\_\_\_\_

\_\_\_\_\_  
Increase \_\_\_\_\_

(OFFICE USE ONLY)

TO THE COMMISSIONER OF REVENUE OF THE CITY OF ROANOKE, VIRGINIA:

At a meeting of the Board of Equalization of the CITY OF ROANOKE, it is ordered that the assessment on the above described property be revised, corrected, amended, or affirmed as follows:

LAND \$ \_\_\_\_\_ BUILDINGS \$ \_\_\_\_\_ TOTAL \$ \_\_\_\_\_

Date: \_\_\_\_\_

BOARD OF EQUALIZATION OF THE CITY OF ROANOKE

By \_\_\_\_\_  
CHAIRMAN